

Library Management I

QP Code : 782702

(2 Hours)

[Total Marks :60

- N.B. :** (1) **Attempt** any **four** questions.
(2) All questions carry **equal** marks. (15 marks each)

- ✓ 1. Define mangement and explain in detail the functions of management. 15
2. What is a library committee. Explain the procedure of conducting a library committee meeting in a College Library. 15
- ✗ 3. Explain Accession Register and give the significance of each column of an accession register with a example. 15
- ✓ 4. How library automation had helped in simplifying the work of circulation and stock verification. 15
- ✓ 5. What type of different extension services can be planned in a public library. 15
6. Write short notes on any **three** : 15
 - (a) Online acquisition
 - (b) Books on Approval
 - ✓ (c) Weeding of Books
 - ✓ (d) e- journals
 - ✓ (e) Types of storage

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